

## **Employment For Seniors' office is open to assist with achieving your employment goals.**

Our office is open and we are following the steps needed to maintain social distancing and sanitizing our space.

You can register over the phone and receive access to our job postings. We are able to provide virtual assistance for all your employment needs- resume reviews, practice interviewing, crafting an elevator speech, identifying your transferable skills and coaching support for achieving your employment goal.

### **EFS can help you to thrive.**

EFS career coaches can work with you to collaboratively set strategic milestones on the way towards accomplishing your goal.

Where to begin? Starting with the smallest, most immediate goal- it begins with you and the desire to take action. Deciding to call EFS and make an appointment is an actionable first step.

### **Visit our office.**

We can work with you in our Computer Lab to help you navigate the first phases of a job search, complete an online application, create a LinkedIn profile or research a particular employer's job postings.

In addition, our career coaches can assist with the dynamics of a remote interview process, clue you in on what you should expect and prepare for- we can even provide a private space with a computer to allow you to conduct the interview in the comfort of our office.

## **Begin constructing your employment “story”.**

Creating an employment “story” can help you showcase your strengths. “Your story is your road map”- it helps balance both who you are and where you are headed.

We can work with you on your story, also known as personal branding. To succeed in today's job market- a personal brand will set you apart and highlight your skills and expertise.

One way to begin to tell your story is crafting an elevator speech, a 25-30 word statement to use when an employer asks what you do. We can help you write and practice it.

By telling your story, it connects the dots between one's past, present and future. It provides you the opportunity to explain how your skills will transfer and how you will add value in the new position.

## **Update your resume and rehearse your story!**

We can assist with revisiting your resume to align with your new story. Resumes need to be updated to reflect your story and employment goals.

It's time to tell your story with passion. Help employers connect those dots linking your experiences and skills to your new job.

## **You are resilient!**

**Looking forward to seeing you.  
EFS Staff and Career Coaches**